

STATE OF ILLINOIS INTERNAL AUDIT ADVISORY BOARD

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Location

Capital City Center 130 West Mason Video Conference Room 104 Springfield, Illinois 62702	James R. Thompson Center 100 West Randolph Video Conference Room 9-036 Chicago, Illinois 60601
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AGENDA

December 12, 2017 – 1:00 P.M.

- **Call to Order**
- **Roll Call**
- **Minutes***
 - Approve minutes from November 14, 2017 Meeting
 - Approve SIAAB Conference Minutes from October 24-26, 2017
 - Approve Roundtable Minutes from October 26, 2017
- **Public Participation**
- **Reports/Updates***
 - CPE Coordinator
 - Quality Assurance Coordinator - Discussion, approval of requests, reports and activities including but not limited to the following:
 - Late QARs
 - Team Requests
 - QAR Reports Received
 - FOIA Officer Report
 - Guidance Coordinator- Discussion and approval of guidance, resources and other related topics.
- **Old Business***
 - FCIAA Committee Report and Guidance
 - Fall Government Auditing Conference
 - Proposed bylaw update - Effective 2018, require two hours of CPE in ethics (consistent with new 2018 requirement for all IIA designations)
 - QAR tracking of agencies relying on CMS Internal Audit
- **New Business***
 - Approve 2018 SIAAB Schedule – 2nd Tuesday of every month reserved (1/9, 2/13, 3/13, 4/10, 5/8, 6/12, 7/10, 8/14, 9/11, 10/9, 11/13, 12/11)
 - Proposed bylaw updates – 3.2.1, 3.2.2, 3.4.4 (comply/conform)
 - Propose matrix update – AS 1320 (clarify purpose of communication)
- **Announcements***
 - Next Regular Meeting – **January 9, 2018 1:00 p.m.***

*Action May Be Taken by the Board via Motion/Vote Process

Note: In accordance with the Opening Meetings Act, 5 ILCS 120/2.2 (a) "The requirement of a regular meeting agenda shall not preclude the consideration of items not specifically set forth in the agenda."